

Students who apply and qualify under the School Lunch Program for free or reduced-price lunch will qualify also for assistance for state adopted textbooks and the workbooks that accompany the state adopted texts.

The state assistance does not totally pay all costs. The state reimbursement pays the major portion of textbook assessment and accompanying workbooks; but, does not pay other fees such as laboratory, classroom, towel, locker fees or supplementary materials that are not on the state adopted lists. All parents or guardians will be assessed for fees not covered by state assistance, and no other assistance is available through the schools to cover these additional fees. For those parents who intend to apply for assistance for textbooks and workbooks, it is very important that you respond early to be eligible for this assistance. If you wish to apply for both lunch assistance and textbook assistance, you must complete both sections of the application form.

Applications for free and reduced lunches and textbook assistance will be mailed to high school students with student schedules by the first week in August. Applications for elementary, middle, and junior high school students will be available at all elementary, middle and junior high schools to help parents who think they may qualify for assistance. Applying for assistance by filling out the application may be especially appealing, since book rental is often quite expensive. Only one application per household needs to be completed. If you have questions or need help completing the form, please call the building where your child is a student or phone Food Services at Vinton Elementary School, 771-6145.

Payment of the amount due for book rental, workbooks, and fees is due by the end of the second week of school, Friday, August 28, 2009, for grades K-8. Payment for grades 9-12 is due two weeks after parents or guardians receive individual billings by mail. Payments may be made in one of the following manners:

1. Payments by check or money order may be mailed to the school any time before the beginning of school. Parents of Jeff students may pay by MasterCard, Visa, or Discover.
2. Payments may be made personally at the school two weeks prior to the start of school. School offices will be open from 8:00 A.M. until 12:00 noon and 1:00 P.M. until 3:00 P.M. daily, Monday through Friday.
3. Payments may be made during the first and second weeks of school. Please do not send cash payments to school with students.
4. Checks should be made payable to the individual school that each child attends.

A payment plan may be arranged through your principal's office. If you have difficulty paying the total book rental, workbook, and fees amount in one payment, submit an application for a semester payment plan by August 28, 2009. If this procedure is necessary, the payment schedule must allow the total obligation to be completed by February 26, 2010.

Because of past history of uncollected book rental, workbook costs, and fees in the Lafayette schools and provisions of state law, the Board of School Trustees has directed the administration to take any action necessary to collect book rental, workbook costs and fees. Action will be taken through a collection agency and/or small claims court after February 26, 2010 for any unpaid balance. Any legal and/or collection fees incurred in this process will be added to the delinquent book rental amount, and parents or guardians will be responsible for all of these additional costs.