

A. Call to Order

The regular meeting of the Board of School Trustees of the Lafayette School Corporation was called to order at 7:00 p.m. by School Board President Greg Eller. Those in attendance were invited to stand and join with the Board in the *Pledge of Allegiance*.

B. Roll Call

On call of the roll, board members present were Robert Stwalley, Brian Wagner, Steve Bultinck, Greg Eller, Dave Moulton, Rebecca Sprague, and Kay Walton. Board Counsel Kent Moore was also present.

C. Approval of Minutes

The minutes of the November 10th Regular Meeting and the memorandum of the November 23rd Work Session were presented for approval.

Mr. Wagner made the motion, seconded by Mrs. Sprague, to approve the minutes and memorandum as presented. There were no corrections or additions to the minutes or memorandum.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.
Nays: None.
The motion carried.

D. Recognition

1. Superintendent Eiler thanked the Lafayette School Corporation personnel responsible for making the H1N1 flu shot clinic available to students in grades K-8. Students with a signed parental permission statement to receive the vaccination would be transported to the clinic at Jefferson High School on December 17th.

E. Public Participation

No one from the Public addressed the Board.

Superintendent Eiler asked that the agenda be amended to include additional employee recommendations and two field trip requests that had come to the attention of the Administration since the preparation of the agenda.

F. Recommendations

1. Request Permission to Advertise for 2010 CPF & G.O. Bond Projects

The Administration requested permission to advertise for bids on the 2010 CPF and General Obligation Bond projects as follows:

Bond Issue Projects

<u>Facility</u>	<u>Project Description</u>	<u>Budget</u>
Pythian Tech Bldg.	1) Replace Condensing Units	\$ 25,000.00
	2) Replace Roof	\$ 100,000.00

Hiatt	1) Replace Liebert (Server Rm. HVAC)	\$ 125,000.00
	2) Replace Bldg. Compressors	\$ 100,000.00
	3) Alternative School - Oakland	\$ 75,000.00
Transportation	1) Resurface Drive	\$ 225,000.00
Tecumseh	1) Rebuild-Replace Chillers	\$ 125,000.00
	2) Renovate Nurses Area	\$ 40,000.00
Murdock	1) Install Emergency Generator	\$ 175,000.00
Edgelea	1) Replace - Rebuild Chillers	\$ 100,000.00
Jefferson	1) Replace - Rebuild Chiller	\$ 360,000.00
	2) Replace Natatorium HVAC	\$ 510,000.00
TOTAL		\$1,960,000.00

CPF Projects 2010

<u>Location</u>	<u>Project</u>	<u>Estimate</u>
Jeff	Crawley gym lights, sound staging	\$ 75,000.00
	Convert old tennis courts	\$ 10,000.00
	Remove sawdust collector	\$ 50,000.00
	Replace HVAC pumps	\$ 200,000.00
Glen Acres	Replace floor tile in gym	\$ 50,000.00
Miller	Seal building masonry	\$ 35,000.00
Vinton	Modify building air intakes	\$ 50,000.00
Facilities	Rebuild garage	\$ 20,000.00
	Build salt storage area	\$ 10,000.00
TOTAL		\$ 500,000.00

Dr. Stwalley made the motion, seconded by Mr. Bultinck to grant the Administration permission to advertise for bids on the 2010 CPF and GO bond projects.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

2. Request to Temporarily Advance Funds in 2010

Pursuant to I.C. 19-11-2-2, whenever in any school corporation it becomes necessary to enhance any depleted fund of the school corporation and there is sufficient money in the balance

of any other fund of the school corporation which can be temporarily advanced or transferred to such depleted fund, it shall be lawful, upon authorization of the Board of School Trustees by resolution adopted, to advance and transfer to the depleted fund from any other such fund, such amount for such period of time as may be prescribed in the resolution. Any advancement and transfer of funds shall not be made for a period extending beyond the budget year of the year in which the advancement and transfer is made. Any such advancements and transfer shall be made only from funds derived from the levying and collection of special taxes, and from other revenue derived from any operation of the school corporation.

Temporary advancements may be made to any depleted fund of the school corporation from the General Fund, Debt Service, Transportation, Capital Projects, Bus Replacement Fund and Referendum Funds since the receipts of these funds are derived from the levying and collection of taxes on property. The Board must approve such advancements on an annual basis.

The Administration recommended that the following Advance of Funds Resolution be adopted:

Advance of Funds Resolution for 2010

Whereas, it has been shown that the Transportation Fund, Bus Replacement Fund and the Capital Projects Fund may experience a temporary deficit of money due to the schedule of local property tax distributions and that the General Fund, the Debt Service Fund and the Referendum Fund will have positive balances;

It is resolved that advances to the Transportation Fund, Bus Replacement Fund and Capital Projects Fund can be made from the General Fund, the Debt Service Fund and the Referendum Fund limited to a use of their positive balances only during the 2010 budget year as needed and such advance must be repaid prior to December 31, 2010.

Mr. Bultinck made the motion, seconded by Mr. Moulton, to approve the temporary advancement of funds for 2010 as allowed by statute.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

3. Act on Bids for Gasoline and Diesel Fuel

Bids for fuel and gasoline for calendar year 2010 were received on November 18, 2009 at 10:00 a.m.. Pinkerton Oil Company was the only bidder that matched the bid specifications. The Administration recommended the initial bid be awarded to Pinkerton Oil Company at \$2.3249/gallon for diesel fuel and \$2.1064/gallon for unleaded gasoline. The Administration also recommended that Petroleum Trades and RKA Petroleum be allowed to submit quotes for gasoline and diesel fuel in the future if they match the bid specifications. This will allow the school corporation to receive the most competitive pricing.

Dr. Stwalley made the motion, seconded by Mrs. Walton, to approve awarding the initial bid to Pinkerton Oil for gas and diesel and allow the Administration in the future, to get quotes from the other two companies.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

4. Act on Second Reading of Board Policy G111

This was the second reading of board policy G111, Medical Procedures in School. Revisions included allowing the school nurse to administer medical procedures to a student on order from other health professionals who have prescriptive rights as authorized by law. The Administration recommended approval of the revised board policy on second reading.

Mrs. Walton made the motion, seconded by Mrs. Sprague, to approve the second reading of the board policy as amended.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

5. Employee Recommendations

The Administration recommended approval of the following employee requests:

a. Leaves

1. Carla Coleman, pregnancy/childbirth, February 16, 2010-April 5, 2010
2. Sharon Knight, pregnancy/childbirth, March 12, 2010-August 1, 2010
3. Dru Newhart, pregnancy/childbirth, December 24, 2009-February 4, 2009
4. Karen Pedigo, pregnancy/childbirth, March 16, 2010-May 4, 2010
5. Camille Rocroi, sabbatical, November 30, 2009-December 18, 2009

b. Resignations

1. Marlene Campbell, ELL aide, Vinton Elementary School, effective October 23, 2009
2. Dianamari Castillo-Ruiz, speech/language pathology assistant, effective December 4, 2009
3. David K. Furst, school bus driver, effective October 30, 2009
4. Tess Gutwein, program aide, G.L.A.S.S., effective October 30, 2009
5. Angela Morales, program aide, Glen Acres Elementary School, effective August 13, 2009
6. Kelly Satkoski, Title I intervention assistant, Murdock Elementary School, effective September 16, 2009
7. Ryan Tyler, substitute program aide, Jefferson High School, effective November 13, 2009
8. Cristina Vecchio, speech/language pathology assistant, effective December 19, 2009
9. Kathy Clark, library aide, Sunnyside Middle School, effective January 4, 2010
10. Darci Hall, special education paraprofessional, Tecumseh Junior High School, effective December 18, 2009
11. Amanda Harrison, special education paraprofessional, Tecumseh Junior High School, effective December 18, 2009
12. Dennis Taylor, custodian, Glen Acres Elementary School, effective February 1, 2010

- c. Retirements
 - 1. Barbara J. Clark, foodservice, Jefferson High School, effective December 18, 2009
 - 2. Diedra S. Hill, English teacher, Jefferson High School, effective December 19, 2009
- d. Employment
 - 1. David Charles Bankes, paraprofessional (replacement)
 - 2. Mecca Bender, special education paraprofessional (replacement)
 - 3. Brittney Brothers, kitchen staff (replacement)
 - 4. Kimberly Canen, G.L.A.S.S. program aide (new)
 - 5. Anna Dittenhoefer, kitchen staff (replacement)
 - 6. Theresa Ensign, G.L.A.S.S. interventionist/teacher assistant (replacement)
 - 7. Karann Lee, lunch supervisor (replacement)
 - 8. Penny Malady, G.L.A.S.S. program aide (replacement)
 - 9. Jacqueline Ann McIver, G.L.A.S.S. clerical assistant (new)
 - 10. Eric Mellinger, substitute school bus driver (new)
 - 11. James Mills, substitute school bus driver (new)
 - 12. Eric Raderstorf, substitute school bus driver (new)
 - 13. Brenda Whitaker, kitchen helper (replacement)
 - 14. Emily Knorr, G.L.A.S.S. program aide (replacement)
 - 15. April Lee, G.L.A.S.S. program aide (replacement)
 - 16. David Mitchell, .5 FTE physical education teacher (temporary/replacement)
 - 17. Roberta Phipps, G.L.A.S.S. behavior facilitator (replacement)
 - 18. Robert Powell, substitute school bus driver (new)
 - 19. Zeina Saba, G.L.A.S.S. speech/language pathology assistant (replacement)
- e. The Administration recommended that the following retirement benefit become effective January 1, 2010. This language would only apply to aides and paraprofessionals who do not qualify for any other retirement benefits. LSC believes this will reward the long time employee who wisely uses their sick days.

RETIREMENT (effective 01/01/2010)

At retirement, aides and paraprofessionals who are not enrolled in the Public Employees Retirement Fund may qualify for LSC paid retirement benefits. To qualify for benefits, the employee must be at least fifty five (55) years of age and must be credited with at least fifteen (15) years of service with the Lafayette School Corporation. At retirement, all unused sick leave will be paid to the employee at the rate of \$25.00 per unused day.

Mr. Moulton made the motion, seconded by Mrs. Sprague, to approve the employee recommendations as amended.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

6. Recommend Acceptance of Gifts

The Administration recommended the acceptance of the following gifts for the month of November 2009.

- a. F.2050 Superintendent's Discretionary Fund received a \$1,000 anonymous donation

- b. F.2080 Glen Acres School received \$18,280.00 from Lowe's Charitable and Educational Foundation.
- c. F.220-LARA donations received were in the amount of \$17,915.04.

Mrs. Sprague made the motion, seconded by Mrs. Walton, to accept the gifts as presented.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

7. Treasurer:

- a. The financial report will be filed for audit.
- b. The Administration recommended approval of the vendor claims and ratification of payrolls as presented.

Dr. Stwalley made the motion to approve vendor claims and ratify payroll, seconded by Mr. Moulton.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

8. Field Trip Requests

The Administration recommended approval of the following field trip requests:

- a. Jefferson Winter Guard, regional competition, February 26-28, 2010, Dayton, Ohio
- b. Jefferson Winter Guard, national competition, April 8-10, 2010, Dayton, Ohio

Mr. Bultinck made the motion, seconded by Mr. Wagner, to approve the field trip requests as presented.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Moulton, Sprague, Walton.

Nays: None.

The motion carried.

G. Information Only

- 1. Report of Construction Payments
 - a. Account #611753, Sunnyside/Jeff Performing Arts, \$698,699.10

H. Board Reports

1. Mr. Wagner commented that the Holiday Spectacular at the high school was certainly "spectacular".

2. As vice president of the Friends of Downtown, Mr. Bultinck thanked the high school's Industrial Technology Department for providing a doll house that was used on the Habitat's float in the annual Lafayette Christmas parade. The Friends has since purchased the doll house for Habitat's use.

3. Mrs. Walton stated she had chaperoned high school students on a band trip to Florida and was very impressed with the organization of the trip and the good behavior of the students.

4. Dr. Stwalley noted that he had had the privilege of attending Veteran's Day programs and was impressed and thrilled with the performance of our students and the programs the staff had organized.

I. Adjournment

There being no further business to be presented, Board President Eller called for a motion to adjourn. On motion duly made by Mr. Bultinck, seconded by Dr. Stwalley and carried, the meeting adjourned at 7:16 p.m.

Rebecca Sprague
~~Greg L. Eller, President~~
Rebecca Sprague

Brian Wagner
~~Kay L. Walton, Secretary~~
Brian Wagner