

August 11, 2008

**A. Call to Order**

The regular meeting of the Board of School Trustees of the Lafayette School Corporation was called to order by Board President Greg Eller at 7:00 p.m.

**B. Roll Call**

On call of the roll, board members present were Robert Stwalley, Brian Wagner, Steve Bultinck, Greg Eller, Jess Washburn, and Kay Walton. Absent was board member Rebecca Sprague. Also present was Board Counsel Kent Moore.

**C. Approval of Minutes**

Minutes of the July 14<sup>th</sup> Regular Board Meeting and Executive Session, the memorandum of the July 28<sup>th</sup> Work Session and minutes of the July 28<sup>th</sup> Special Board meeting were presented for approval.

Mrs. Walton made the motion, seconded by Mr. Bultinck, to approve the minutes and memorandum as presented. There were no additions or corrections to the minutes.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

**D. Recognition**

1. Superintendent Eiler announced that the Lafayette School Corporation in partnership with Purdue University was the recipient of the Carol White Physical Education Program Grant. Dr. Al Smith from Purdue University who authored the grant, and Dr. John Layton, Assistant Superintendent for Lafayette School Corporation, were present and stated the goal of the grant was to increase the opportunities for our students to become physically fit and to teach and train students to be fit for life. Over a three-year period, the grant promises to bring \$659,000.00 to the Lafayette School Corporation and Purdue University. The grant money will provide professional development for our physical education teachers, help us evaluate and create new curriculums in physical education targeted at grades 5, 6, 7, and 8, and also create fully equipped fitness centers at Sunnyside Middle School and Tecumseh Junior High School. The fitness centers will be incorporated into the physical education curriculum, and made available to students and staff after school hours.

The Lafayette School Corporation is one of two entities in the state of Indiana and one of ninety-seven nationwide, to receive the Carol White PEP Grant.

2. Cheryl Wolf, transportation secretary, received a letter of recognition from the National Safety Council, where she served on a committee to update the instructor and student manuals for the Child Passenger Safety Restraint Systems in School Buses National Training. This training is a curriculum of the National Highway Traffic Safety Administration.

**E. Public Participation**

No one from the Public addressed the Board.

Regarding the Recommendations, Superintendent Eiler noted on Item #4, the text should read, "The Administration recommends approval of the memorandum of agreement with reference to the Juvenile Alternatives Truancy Mediation Program." The correct enclosure had been provided.

Superintendent Eiler requested the agenda be amended to include additional employee recommendations received since the agenda was prepared.

## **F. Recommendations**

### **1. Second Reading of Board Policies**

Board policies K900 Distribution of Materials and Advertising in the Schools and J215 Non-Admission of Cash Transfer Tuition Students were presented for second reading. There are currently five cash transfer tuition students attending Lafayette School Corporation schools. The Administration recommended these five students be grandfathered if they wish to continue attendance in the Lafayette School Corporation. Superintendent Eiler noted board policy J215 may be revisited next year for revision based on the actions of the state legislature. The Administration recommended approval of these policies as presented on second reading.

Mr. Bultinck made the motion to accept the administration's recommendation for both policies on second reading, to include grandfathering the five current cash transfer tuition students, seconded by Mr. Wagner. Mr. Bultinck questioned the statement on policy K900, "The source for much of this policy is the Illinois School Board Association". Superintendent Eiler explained the legalities that necessitated this statement remaining on the policy.

Regarding board policy J215 Board President Eller questioned whether this would include siblings. Superintendent Eiler stated the policy could be written to include siblings. When asked, Board Counsel Kent Moore stated the motion should be restated to include this language.

Mr. Bultinck withdrew his motion. Mr. Wagner withdrew his second to the motion.

Mr. Bultinck restated his motion to approve the board policies as presented by Dr. Eiler with the amendments to grandfather the existing five cash transfer tuition students and their siblings. The motion was seconded by Mr. Wagner.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

### **2. Establish Cash Change Fund for School Lunch Program**

In order to comply with the requirements of the State Board of Accounts, a cash change fund from the Food Service Fund for Sunnyside, Tecumseh and Jefferson High School must be established. This allows these schools to make change for lunches. The

amount of money used for this purpose will be \$135 at both Sunnyside and Tecumseh and \$718 at Jefferson High School. At the end of the school year, the change totaling \$988 will be returned for redeposit to the Food Service Fund.

Dr. Stwalley made the motion to establish a cash change fund for the school lunch program, seconded by Mrs. Walton. Mr. Bultinck questioned whether a board resolution could be adopted to handle all annual legal recommendations such as this. The Administration check to see if this is a possibility.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

### **3. Bids for School Lunch Food, Supplies, and Selected Services**

Bids for satellite packaging supplies were opened on June 10, 2008 at 1:30 p.m. Present at the bid opening were Donna Scanlon, Director of Food Service and Roxane Leuck, Food Service. Four companies submitted bids for cafeteria packaging supplies. The Administration recommended awarding bids as follows:

Webco Company	\$10,362.00
Gordons Food Service	\$ 1,306.50
Fox River Foods, Inc.	\$ 6,575.00

Bids for Cafeteria food, supplies, and selective services were opened on July 1, 2008 at 1:30 p.m. Present at the bid opening were Donna Scanlon, Director of Food Service, and Roxane Leuck, Food Service. Nine companies submitted bids/quotes for cafeteria food supplies and selective services. The Food Service Department will be purchasing items and services from the following companies for the 2008-2009 school year:

Gordons Food Service, Inc.  
Fox River Foods, Inc.  
Klosterman Bakery  
Prairie Farms Dairy  
Standardized Foodservice systems, Inc. (quote)  
Commercial Foods (quote)

The Master Bid Summary is available for review in the Food Service Office.

Mr. Bultinck made the motion, seconded by Mr. Wagner, to accept the administration's recommendation regarding food, supplies, and selective services as presented.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

### **4. Approve Memorandum of Agreement for Juvenile Alternatives Truancy Mediation Program**

The Administration recommended approval of the memorandum of agreement with reference to the Juvenile Alternatives Truancy Mediation Program as provided to the Board.

Dr. Stwalley made the motion, seconded by Mrs. Walton, to approve the memorandum of agreement for the Juvenile Alternatives Program.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

## **5. Employee Recommendations**

The Administration recommended approval of the following employee requests as amended:

### **a. Leaves**

1. Stephanie L. Brennan, pregnancy/childbirth, August 18-September 29, 2008
2. Karla Fultz, business, 2008-2009 school year
3. Sharon Knight, pregnancy/childbirth, August 15, - September 8, 2008
4. Kristin M. Pfeifer, pregnancy/childbirth, August 15, - September 1, 2008
5. Hirra M. Suiter, pregnancy/childbirth, August 15 – September 15, 2008

### **b. Resignations**

1. Justin Bloyd, program aide, G.L.A.S.S., effective July 29, 2008
2. Casey Carlson, network engineer, effective July 1, 2008
3. Monica Christopher, program aide, G.L.A.S.S., effective July 29, 2008
4. Tonya Collier, program aide, G.L.A.S.S., effective July 29, 2008
5. Rodrigo De Los Reyes, Jr., systems engineer, effective July 25, 2008
6. George Doughty, III, Title I intervention assistant, Miami Elementary School, effective May 28, 2008
7. Michelle Farrell, program aide, G.L.A.S.S., effective July 7, 2008
8. Melissa Gill, 5<sup>th</sup> grade, Glen Acres Elementary School, effective August 4, 2008
9. David Grimes, custodian, Miller Elementary School, effective July 18, 2008
10. Carla Gunckle, program aide, G.L.A.S.S., effective July 29, 2008
11. Donna Kraft, program manager, Key-Train, Civics, Lafayette Adult Resource Academy, effective August 5, 2008
12. Leila Meyerratken, foreign language teacher, Tecumseh Junior High School, effective July 31, 2008
13. Erin Mitchell, program aide, G.L.A.S.S., effective July 29, 2008
14. Alicia Nelson, speech pathologist, G.L.A.S.S., effective July 31, 2008
15. Lindsey Payne, biology and earth science teacher, Jefferson High School, effective July 24, 2008
16. Michaeline Schmitz, program aide, G.L.A.S.S., effective July 29, 2008
17. Marcinda Skelton, interventionist, G.L.A.S.S., effective July 3, 2008
18. Elizabeth a. Sturm, ED teacher, Oakland Elementary School, effective August 4, 2008
19. Lareina Tan, program aide, G.L.A.S.S., effective July 29, 2008
20. Jeff Vallier, choral music teacher, Jefferson High School, effective August 14, 2008

21. Kristi Leap, counselor, Edgelea Elementary School, effective August 19, 2008
- c. Retirement
  1. Juan Lewis, assistant principal, Tecumseh Junior High School, effective August 1, 2008
- d. Employment
  1. Erin Doherty, Excel teacher (regular/replacement)
  2. Casey Dye, staff custodian (replacement)
  3. Elizabeth Gagnon, .5 FTE severe disabilities teacher (regular/replacement)
  4. Carlos Gonzalez, Title I preschool instructor (new)
  5. Alesia M. Hampton, .4 FTE speech clinician (temporary/replacement)
  6. Amanda Harrison, paraprofessional (replacement)
  7. Leah Hester, 8<sup>th</sup> grade social studies (temporary/replacement)
  8. Jennifer Hylton, .83 FTE ESL teacher (regular/replacement)
  9. Anne C. Jarrard, elementary school secretary (replacement)
  10. Lisa Jensen, school psychologist intern (replacement)
  11. Elizabeth Kitchel, speech/language pathologist assistant (replacement)
  12. Donna Larson, Title I preschool instructor (new)
  13. Edie Lawson, intervention assistant (replacement)
  14. Guillermina Luna, Title I preschool bilingual instructional assistant (new)
  15. Steve Marin, Title I instructional assistant (replacement)
  16. Corie Moore, 7<sup>th</sup> grade science teacher (regular/replacement)
  17. Claire Plantenga, Title I preschool bilingual instructional assistant (new)
  18. Derek Plantenga, Title I preschool bilingual instructional assistant (new)
  19. Janine Reinhart, .85 FTE artist in residence (replacement/new)
  20. Julie Rifner, foreign language (regular/replacement)
  21. Beverly Seese, transitions counselor (new)
  22. Jessee Sheely, behavior facilitator (replacement)
  23. Roxana Silvian, G.L.A.S.S. paraprofessional
  24. Tracy Thoennes, Title I preschool instructor (new)
  25. Tiffany Torres, speech assistant (change in FTE)
  26. Leigh Anne Walls, school psychologist intern (replacement)
  27. Linda Walters, .5 FTE speech clinician (temporary/replacement)
  28. Jane Wiercioch, non-certified teacher (replacement)
  29. Chad M. Young, 1.0 FTE permanent FACS teacher (regular/replacement)
  30. Dave Patton, administrative intern (replacement)

Mrs. Walton made the motion, seconded by Mr. Bultinck, to approve the employee recommendations as amended.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

## 6. Recommend Acceptance of Gifts

The Administration recommended acceptance of the following gifts for the month of July:

- a. F. 2050-Supt. Discretionary Fund received \$5.57 in dividends from Huntington Bank
- b. F. 2200-LARA monetary donations in the amount of \$3,219.63

Dr. Stwalley made the motion to accept the gifts as presented, seconded by Mrs. Walton.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

## 7. Treasurer:

- a. The financial report will be filed for audit.
- b. The administration recommended approval of the vendor claims and ratification of payrolls.

Dr. Stwalley made the motion to approve the vendor claims and ratify payrolls, seconded by Mr. Washburn.

Roll Call: Ayes: Stwalley, Wagner, Bultinck, Eller, Washburn, Walton.

Nays: None.

The motion carried.

## G. Information Only

1. Report on Construction Payments from Account #611749, Sweetbriar Project
2. Report on Construction Payments from Account #611753, Jeff Performing Arts Center and Sunnyside Projects
3. Emergency Allocation Account
  - a. Purchase Order #83046, \$1,900.00, Murdock – Remove dead tree, safety issue

## H. Board Reports

1. Board President Eller stated he had been asked to serve as a non-voting member on the Lafayette Redevelopment Commission. He will represent the school board at their monthly meetings.

## I. Adjournment

There being no further business to present, Board President Eller requested a motion to adjourn. On motion duly made by Mrs. Walton, seconded by Mr. Washburn and carried, the meeting adjourned at 7:26 p.m.

---

Greg L. Eller, President

---

Kay L. Walton, Secretary