

Should anyone from the Public desire additional information, the recordings of the regular and special school board meetings are kept for ten (10) years and are available in the Superintendent's Office at the Hiatt Administration Center, 2300 Cason Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

January 14, 2008

A. Call to Order

The regular meeting of the Board of School Trustees of the Lafayette School Corporation was called to order by Board President Robert Stwalley at 7:00 p.m.

B. Administration of Oath of Office

Item removed from agenda.

C. Roll Call

On call of the roll, board members present were Rebecca Sprague, Kay Walton, Robert Stwalley, Brian Wagner, Stephen Bultinck, Greg Eller and Frank Lane. Board Counsel Kent Moore was also present.

Board President Stwalley amended the agenda to 1) remove Item B, Administration of Oath of Office, and 2) add to Item D-4, Compensation.

D. Organization of Board

1. Election of President

Board President Stwalley asked for nominations for the office of President of the Board.

Mr. Lane nominated Greg Eller for president, seconded by Mr. Wagner. There were no other nominations for the office of president.

Mr. Lane moved the nominations be closed, seconded by Mrs. Sprague.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

Roll Call on the motion to elect Mr. Eller as president of the Board was as follows:

Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Lane.

Nays: None.

Abstained: Eller.

The motion carried.

Board President Eller presented Dr. Stwalley with a plaque recognizing him for his distinguished service as President of the Board of School Trustees from January 2006 through January 2008 and thanked Dr. Stwalley for all of his hard work.

2. Election of Vice President

Board President Eller asked for nominations for the office of vice president of the Board.

Dr. Stwalley nominated Rebecca Sprague for the office of vice president of the Board, seconded by Mrs. Walton. There were no other nominations for the office of vice president.

Roll Call: Ayes: Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

Abstained: Sprague.

The motion carried.

3. Election of Secretary

Board President Eller asked for nominations for the office of secretary of the Board.

Dr. Stwalley made the motion to nominate Kay Walton for the office of secretary of the Board, seconded by Mrs. Sprague. There were no other nominations for the office of secretary.

Roll Call: Ayes: Sprague, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

Abstained: Walton.

The motion carried.

4. Establish Date, Time, and Place of Regular Meetings and Compensation

Currently the school board holds its regular meeting the second Monday of each month at 7:00 p.m., and the work session is held the fourth Monday each month at 7:00 p.m.

Dr. Stwalley made the motion to continue the practice of holding the regular business meetings on the second Monday of the month at 7:00 p.m. at Hiatt Center and the work session the fourth Monday of the month at 7:00 p.m. at Hiatt Center. The motion was seconded by Mrs. Sprague.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

Board President Eller asked for any discussion on compensation for the Board of School Trustees.

Dr. Stwalley made the motion for the compensation for school board members be set at the maximum rate allowed by Indiana code and for Board members to be eligible for an attendance per diem at the following rates:

Business Meeting	\$112.00
Work Session	\$112.00
Committee Work	\$ 62.00
Professional Development	\$ 62.00

The motion was seconded by Mr. Bultinck.

Mr. Lane stated he felt a stipulation should be included that a Board member must submit a claim for the per diem. Mr. Lane stated he felt the board members served to do what is best for kids; not for financial reasons. He stated he also understood that it is difficult to get people to serve on the Board. Mr. Lane had very mixed feelings; that possibly the compensation might be helpful in recruiting good members for the Board, but then he did not want that to be the motivation to come on the Board. He stated he did not plan to personally apply for the per diem.

Mr. Wagner stated that he agreed with Mr. Lane; that the per diem would have to be requested.

Dr. Stwalley asked Dr. Foreman, Deputy Superintendent, if a voucher would have to be submitted for an individual to receive the per diem of which Dr. Foreman was unsure.

Dr. Stwalley amended his motion that a voucher would have to be submitted by an individual to receive the per diem. Dr. Stwalley commented he also had some misgivings about the per diem, but felt in order to recruit a higher quantity of capable candidates this was something that needed to be done.

Mr. Moore advised Dr. Stwalley that if he wanted to amend his motion, the simplest way would be with the consent of the person who seconded it. The motion would be withdrawn and a new motion could be

proposed. Mr. Bultinck agreed with Dr. Stwalley's amendment to his motion; therefore original motion was withdrawn.

Mrs. Sprague questioned if the per diem figures were from Indiana code; the response was that they were. Mrs. Sprague found it odd that some board members would submit for per diem compensation and some would not.

Mr. Bultinck stated he felt the duties of a school board member were very comparable to the duties of a city council member. The proposed structure as presented was not close to the compensation that a council member received for the same time commitment. Mr. Bultinck felt Mr. Lane's point was well taken. As long as the system in place was consistent with code, he did not see anything technically wrong with what had been presented.

Board President Eller stated he appreciated everyone's comments. He agreed with Mr. Lane and did not feel he could support the current motion, but if an individual was required to submit a voucher to receive the per diem, he would be supportive.

Dr. Stwalley restated a motion specifying the compensation for school board members be set at the maximum rate allowed by Indiana code and that Board members be eligible for an attendance per diem by the submission of a voucher to the Business Office at the following rate:

Business Meeting	\$112.00
Work Session	\$112.00
Committee Work	\$ 62.00
Professional Development	\$ 62.00

Board Counsel Kent Moore clarified the state statute the Board operated under was 20-26-4-7. The maximum amount currently is \$2,000/year. In addition, the per diem amounts would be paid per attendance at a specified meeting.

Superintendent Eiler questioned whether the Board would intend to change the per diem rates if the state statute changed. Board consensus was to freeze the rates stated in the current state statute as included in the motion.

Mr. Bultinck seconded the motion.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.
Nays: None.
The motion carried.

5. Appoint Treasurer & Establish Amount of the Bond

Currently, Dr. Robert Foreman, Deputy Superintendent, serves as the Treasurer with a bond set at \$100,000.

Dr. Stwalley made the motion, seconded by Mrs. Sprague, to appoint Dr. Foreman as Treasurer and establish the bond at \$100,000.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.
Nays: None.
The motion carried.

6. Appoint Board Attorney and Set Retainer and Fees

Presently Mr. Kent Moore serves as Board Attorney with an annual retainer of \$4,335.00 and an hourly rate of \$150.00 for additional services. Mr. Moore is also permitted participation in the Corporation's health insurance plan.

Mr. Lane made the motion, seconded by Mr. Wagner, to retain Mr. Moore as Board Attorney with the retainer, fees, and health insurance coverage as stated.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.
Nays: None.
The motion carried.

7. Elect Board of Finance

It was recommended the Board officers serve as the officers of the Board of Finance.

Mr. Wagner made the motion, seconded by Dr. Stwalley, for the Board officers to serve as the officers of the Board of Finance.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.
Nays: None.
The motion carried.

8. Make Appointments to Other Boards & Committees

The following appointments were made to boards and committees for 2008:

- a. GLASS Advisory Board – Rebecca Sprague
- b. Public Schools Foundation Board – Kay Walton
- c. ISBA Legislative Liaison – Stephen Bultinck
- d. Teacher Discussion Committee – Greg Eller
- e. Classified personnel discussion committee – Kay Walton
- f. LARA Advisory Board – Brian Wagner
- g. Administrative salary and benefits committee – Stwalley

E. Approval of Minutes

The minutes of the December 10th regular school board meeting and the December 17th special school board meeting were presented for approval.

Dr. Stwalley made the motion, seconded by Mrs. Sprague, to approve the minutes as presented. There were no additions or corrections to the minutes.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.
Nays: None.
The motion carried.

F. Staff and Student Recognition

No recognitions were made.

G. Public Participation

1. Pearl Speakman, 923 S. 22nd Street, stated his concerns about his son who is a junior at Jefferson High School, had not passed his GQE exam, and felt the teachers were responsible for this failure. Mr. Speakman also stated his objection to tickets being sold at athletic events for a 50/50 drawing and he felt the Athletic Department at Jefferson High School should be investigated.

Board President Eller responded that his concerns would be looked into.

Superintendent Eiler welcomed the Boy Scouts in attendance, stated he assumed they were present to fulfill a badge requirement, and explained the purposes of both a regular and work session meeting of the Board.

2. Gary Newlin, Boy Scout leader, stated in addition to the scouting requirement, the boys were also being taught citizenship, knowing how a community operates, parliamentary procedure, and instilling

respect for the leadership of a community. Mr. Newlin noted he would be bringing more Scouts to future board meetings.

H. Recommendations

1. Approve Transfer of Appropriations

At the September Board meeting the Board approved the Treasurer making transfer of appropriations in the 2007 budget to ensure that at year-end each major budget function had a positive balance. The Administration recommended adoption of the following Transfer of Appropriations Resolution:

WHEREAS, Indiana Code 6.1.1-18-6 allows the treasurer of the school corporation to transfer money from one major budget classification to another and,

WHEREAS, it is determined that the transfer is necessary and,

WHEREAS the transfer does not require the expenditure of more money than the total set out in the budget and,

WHEREAS, the transfer is approved at a regular public meeting, and

WHEREAS, the transfer is certified to the County Auditor.

BE IT HEREBY RESOLVED that the Board of School Trustees of the Lafayette School Corporation has approved the treasurer to make the following transfer of appropriations prior to the end of the 2007 budget year in the General fund, Referendum Fund, Debt Service fund and the Transportation Operating Fund.

Transfer From – General Fund (010)

11000	Regular Programs	\$ 721,358.54
12000	Special Programs	\$ 11,249.07
13000	Adult/Continuing Ed. Programs	\$ 40,939.27
14000	Summer School Programs	\$ 307.09
16000	Remediation Programs	\$ 104,971.66
21000	Support Services-Pupils	\$ 148,068.76
22000	Support Services-Instruction	\$ 145,739.60
23000	Support Services-General Admin.	\$ 3,438.54
29000	Other Support Services	\$ 10.15

TRANSFER FROM \$1,176,082.68

Transfer To – General Fund (010)

24000	Support Services-School Admin.	\$ 101,937.72
25000	Support Services-Business	\$ 34,244.99
26000	Support Services-Central	\$ 528,711.54
34000	Payment of Athletic Coaches	\$ 99,754.52
41000	Payment to Other Govt. Units	\$ 410,833.91
43000	Inter-fund Transfers	\$ 600.00

TOTAL TO \$1,176,082.68

Transfer From – Referendum Fund (016)

11000	Instruction-Regular Programs	\$	71,650.75
25000	Support Services-Business	\$	15,198.18
26000	Support Services-Central	\$	517,575.95
34000	Payment of Athletic Coaches	\$	58,798.76

TOTAL FROM \$ 663,223.64

Transfer To – Referendum Fund (016)

12000	Special Programs	\$	539.30
16000	Remediation Programs	\$	643,945.72
24000	Support Services-School Admin.	\$	18,738.62

TOTAL TO \$ 663,223.64

Transfer From – Debt Service Fund (020)

52000	Interest on Debt	\$	137.50
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TOTAL FROM \$ 137.50

Transfer to – Debt Service Fund (020)

53000	Lease Rental	\$	137.50
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TOTAL TO \$ 137.50

Lafayette Board of School Trustees: s/Rebecca Sprague
s/Kay Walton
s/Robert M. Stwalley, III
s/Brian Wagner
s/Stephen Bultinck
s/Greg Eller
s/Frank Lane

Attest: s/Kay Walton
Secretary of Board

Mr. Bultinck made the motion to accept the Transfer of Appropriations resolution as presented by Dr. Foreman, seconded by Mrs. Sprague.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

2. Disposition of Old Outstanding Checks

The following represented a list of old outstanding checks. Pursuant to I.C. 5-11-10.5, all checks outstanding and unpaid for a period of two years as of December 31st of each year shall be declared canceled. This statute also provides for the issuance of another check to replace the canceled check, if a claim is properly filed by the vendor or the person to whom the check was issued within seven years after the date of issuance of the original check. The following persons have been notified at least twice by mail that the check(s) were outstanding.

Check #55857	Dated 03/22/05	Brandy L. Metzger	F.010	\$27.27
Check #27534	Dated 04/13/05	Angela Treece	F.010	\$.93
Check #28620	Dated 06/09/05	Barbara M. Knott	F.010	\$14.80
Check #31121	Dated 09/22/05	Cheryl S. Morris	F.010	\$27.54
Check #31812	Dated 10/20/05	Mary Melville	F.010	\$13.33
Check #32375	Dated 11/14/05	Purdue University	F.151	\$30.00
Check #33253	Dated 12/12/05	Rick Newton	F.080	\$23.80

Total of Fund 010 Expenses = \$83.87 + Fund 080 Expenses = \$23.80 + Fund 151 Expenses = \$30.00 = Grand Total \$137.67

The Administration recommended disposition of these old outstanding checks as presented and for this information to be made a part of the permanent minutes of the Lafayette School Corporation.

Dr. Stwalley made the motion to dispose of the old outstanding checks, seconded by Mrs. Walton.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

3. Second Reading of Board Policies

Revised Board policies G290 Teacher Evaluation, G291 Instructional Conversation/Audit Process, and J1800 Education Records were presented for first reading at the December 10th 2007 Board meeting. Regarding policy G290 Teacher Evaluation, the reference to evaluation of GLASS employees should read as follows:

6. *GLASS teachers assigned to TSC or WLCSC shall be conducted by GLASS and/or LSC administration. The form to be used in assessing GLASS employees shall be the appropriate form adopted by the Lafayette School Corporation.*

It is understood the current evaluation forms may be used through the end of the current 2007-2008 school year.

The Administration recommended approval of these revised policies on second reading.

Dr. Stwalley made the motion to approve the policies on second reading as recommended, seconded by Mr. Bultinck. Mr. Lane complimented those who developed Board Policy G 290; thought it was very well done.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

4. Recommend Acceptance of Gifts

The Administration recommended acceptance of the following gifts:

- a. F. 010 received a donation of \$83.13 from Verizon Long Distance from their Extra Credit for Schools Program.
- b. F. 010 received a donation of \$241.80 from Gordman's from their Helping Hands fundraiser.
- c. F. 205 Superintendent's Discretionary Fund received a donation of \$11.13 from Huntington Bank for dividends.
- d. F. 220 LARA monetary donations of \$5,819.00.
- e. F. 275 Hanley Breedon Memorial Fund received a donation of \$1,000 from Susan Fauver. Murdock and Vinton School Libraries are each to receive \$500 of this donation.

Mrs. Sprague made the motion to accept the gifts as presented, seconded by Mr. Lane.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

5. Approve Field Trip Requests

The Administration recommended approval of the following field trip requests:

- a. Jefferson High School, Winter Guard, Winter Guard International Regional, Ferndale, Michigan, February 8-10, 2008
- b. Jefferson High School, Winter Guard, Winter Guard International World Championships, Dayton, Ohio, April 9th or 10th –April 11th or 12th, 2008.

Mr. Lane made the motion to approve the field trips for the Winter Guard, seconded by Mrs. Sprague.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

6. Employee Recommendations

The Administration recommended approval of the following employee recommendations:

a. Resignations

1. Curtis Anderson, school bus driver, effective November 21, 2007
2. Linda L. Chappell, GLASS bus attendant, effective October 29, 2007
3. Krystal Cox, GLASS program aide, effective December 21, 2007
4. Pamela Guilliams, special education interventionist, Miami Elementary School, effective December 14, 2007
5. Sherry Hahn, special education aide, Jefferson High School, effective January 7, 2008
6. Renee Loveless, special education aide, Vinton Elementary School, effective November 12, 2007
7. Jean Luzadder, GLASS paraprofessional, effective December 14, 2007
8. Patty Jo McCabe, food service, Vinton Elementary School, effective December 14, 2007
9. Diane P. McCord, school bus driver, effective November 30, 2007
10. Nancy Sato, substitute school bus driver, effective December 14, 2007
11. Graham Selm, GLASS program aide, effective December 21, 2007

b. Leave

1. Peni Satterfield, professional leave, January-June, 2008

c. Retirement

1. Maurie Denney, Assistant Principal/Athletic Director, Jefferson High School, effective end of 2007-2008 school year

d. Employment

1. Jordan Banks, GLASS program aide (new)
2. Kayla Brewer, .5 FTE GLASS program aide (replacement)
3. Katelyn Hardesty, GLASS program aide (replacement)
4. Amanda (Wilson) Jones, GLASS teacher assistant/American Sign Language Interpreter (replacement)
5. Jaclyn Kienzle, GLASS program aide (.5 FTE replacement/.5 FTE new)
6. Kim Littlefield, Title 1 instructional assistant (replacement)
7. Lauren McConihay, American Sign Language Interpreter (change in wages/salary)
8. Lisa Neda, GLASS employment specialist (replacement)
9. Casey Richard, kindergarten teacher (regular/replacement)
10. Rebecca Schpero, 5th grade teacher (regular/replacement)
11. Ashley Stroud, behavior facilitator (replacement)

12. Elizabeth Stumph, special education paraprofessional (replacement)
13. Roy Wilson, warehouse/driver food service (replacement)
14. Ryan D. Yuill, 2nd grade teacher (temporary/replacement)
15. Li Zhao, technology supervisor (change in wages/salary)

Mrs. Walton made the motion, seconded by Mr. Wagner, to approve the employee recommendations as presented.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

7. Treasurer

- a. The financial reports will be filed for audit.
- b. The Administration recommended approval of the vendor claims and ratification of payrolls as presented.

Dr. Stwalley made the motion, seconded by Mrs. Sprague, to approve the claims and ratify payrolls. Superintendent Eiler complimented Dr. Foreman and the Business Office for the hard work they had completed due to the changes in the accounting system and the budgeting process.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Eller, Lane.

Nays: None.

The motion carried.

c. Review Annual Investment Report and Investment Policy

The annual investment report had been provided for the Board's information. The Corporation had investment income of \$1,390,000.51 during the period December 2006 – November 2007.

I. Information Only

1. The Administration provided the December Vinton-Tecumseh Bond Anticipation Claim Status for the Board's information.

J. Board Reports

1. Mr. Lane questioned whether the Board members had received information sent to them regarding Senate Bill 18, and asked them to write or talk to our representatives.

2. Mr. Lane asked and Dr. Foreman responded that the sale and refinancing of the bonds had been completed. The rate was lower than what had been anticipated so the maximum rate would be approximately \$300,000 below that maximum rate.

K. Adjournment

There being no further business to be presented, Board President Eller requested a motion to adjourn. On motion duly made by Mrs. Sprague, seconded by Mrs. Walton and carried, the meeting adjourned at 7:39 p.m.

Greg L. Eller, President

Kay L. Walton, Secretary